

MINUTES: BCCA Board Meeting

Date: Tuesday, June 25th, 2024

Time: 6:30pm - Adjournment

Location: Outbound Elements

Directors Attending: Shaye, Ramonde, Sher, TL, Jordyn, Calvin, Kaitlin, Lindsey

Not Attending: Ann, Vic

Mission: We support the greater Bragg Creek area through programs, events, services and facilities that build community.

Vision: Our community is connected and engaged through our welcoming and vibrant community association.

Areas of focus: Revenue, infrastructure and operations, facilities and grounds, programs and services, events

7:20 Call to Order @ 7:20pm
Motion to approve the May 28th, 2024 minutes made by: Kaitlin
2nd by: Ramonde
Motion approved unanimously

7:23 **General Manager's Report – Sher**
7 weeks of camp setup
Hosting AA meetings
139 people at 1st market
401 people at 2nd market

Human Resources Report – Sher
Guy is new ED starting July 8th
Robin new farmer's market coordinator
Looking for more office support for 2-3 days per week to help with rentals, short term contract to September
Awarded full operational grant from RVC! And also got grant money for rink resurfacing!

Facilities Report – Sher / Calvin
House phone in foyer is setup

7:30 **Treasurer's Report – None this month**

7:30 **Committee updates**
Executive Committee – Sher
No updates this month

Bragg Creek Veteran's Memorial Committee – Sher
Planted shrubs and trees

BC Wild Community Group - Lindsey

Committee interested in taking compost generated at Bragg Creek Days and trying to uncover options for responsible disposal.

Bragg Creek Environmental Coalition (BCEC)

No updates this month

8:20 New business

Sher was asked to leave the meeting

The rest of board has agreed on a \$1000 honorarium for Sher as thanks and gratitude for working as interim GM / ED for many months.

Sher rejoined the meeting after the decision was made.

Adjournment: Motion to Adjourn made at 8:25pm by Sher

Motion Approved Unanimously YES

Next meeting date: Tuesday, August 13th @ 6:30pm

Minutes approved by:

Minutes approved by:

AGENDA: BCCA Board Meeting

Date: Tuesday, June 25th, 2024
Time: 7pm - Adjournment
Location: Outbound Elements Cafe

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- 7:00** **Call to Order**
Agenda Approval- additions?
Minutes Approval- errors or omissions? *Motion*
- 7:05** **General Manager's Report – Sher**
- 7:10** **Treasurer's Report – Sher, *Motion***
- 7:20** **Committee updates- include brief committee purpose**
Executive committee – Sher
Human Resources – Sher
Bragg Creek Veterans Memorial Committee – Sher
Facilities and Infrastructure – Calvin
Community Research Committee – Jordyn
Sustainability and Resiliency Committee – Lindsey
Volunteer Management Committee – Ramonde
Bragg Creek Days – Ramonde
Spirit of Christmas – Shaye? TL?
- 7:50** **Liaison updates:**
Bragg Creek Foundation – Sher
Bragg Creek Snowbirds – Sher
Bragg Creek Rink Committee – TL
Bragg Creek Chamber – TL

BRAGG CREEK DAYS - JULY 20, 2024
BUDGET WORKSHEET - RMaxfield

	Budget	Actuals	Variance
SPONSORSHIPS			
Chamber of Commerce	\$ 4,000.00		
Cowboy Trail Brewery	\$ 500.00		
ATB - Kids Zone Sponsor	\$ 1,000.00		
TOTAL SPONSORSHIPS	\$ 5,500.00	\$ -	\$ -

	Budget	Actuals	Variance
REVENUE:			
Vendor Tables - Ask Lily if this is doable	\$ 1,000.00		
50/50	\$ 500.00		
Beer Garden Sales	\$ 1,500.00		
Donations to BCCA	\$ 100.00		
TOTAL REVENUE	\$ 3,100.00	\$ -	\$ -

TOTAL SPONSORSHIP & REVENUE: \$ 8,600.00

	Budget	Actuals	Variance
EXPENSES:			
Parade:	\$ 2,100.00		
Parade - Marching Band			* \$500
Parade - Highway Mgmt			* \$1400 MAX (hope to reduce to \$1050
Parade & Pie Eating - Prize Ribbons			* \$100 + \$100 sundrie costs buffer
Beer Gardens - All Sundries Covered	\$ -		* sponsored by Powderhorn, Bragg Creek Distillery, Cowboy Trail Brewery
Beer Gardens - Cost of Liquor			* actual cost to be invoiced following event
Bottled Water for Sale - Backup			* RM to ask Jason about who best to do this (bar or vendors)
Social Media Coverage	\$ -		* sponsored by Jen Jurkowski
Music - Live Stage Events	\$ -		* sponsored by Dick (or Gateway?)
Event Parking	\$ -		* sponsored by Dick (or Gateway?)
All Licencing - to be broken out postevent	\$ 200.00		
50/50 Tickets	\$ -		
Drink Tickets	\$ 50.00		
Monaris wireless rental	\$ 30.00		* \$15 to try it out and \$15 for day of
Food - Volunteer Water & Snacks	\$ 200.00		
Food - Musicians food in "Green Room"	\$ -		*sponsored by Rockies Tavern
Pony / Horse Rides - Trading Post	\$ -		* sponsored by Trading Post
NEW Water Station	\$ -		* Steelhead Venturers will provide free if we use them for outhouses
Cups for Water Station	\$ 40.00		
Pie Eating Contest "Pies"	\$ -		*sponsored by Mabel & Marie's
Pie Eating Prizes	\$ -		* sponsored by IDA
Kids Activity - Mosaic Mural	\$ 400.00		* hosted by Artisan's Society - 100+ children
Kids Activity - Mosaic Mural - 6 Volunteers	\$ -		* 3 - Artisans, need 3 more volunteers for this
Volunteer Thank You Gifts	\$ 400.00		* already have lots, want to add lanyards for use at multiple events
Greening Up Event - 2 x Garbage Stns	\$ 160.00		* trial for 2024 - 2 youth volunteers to help attendees use effectively
Porta Potties (1 set of 2 - near beer garden)	\$ 473.00		
TOTAL EXPENSES	\$ 4,053.00	\$ -	\$ -

NET PROFIT \$ 4,547.00 \$ - \$ -