

Bragg Creek Community Association  
Meeting Minutes  
Location: Youth Room, BCCA  
Date: March 12, 2013  
Time: 7:05 p.m.

Attendees: Sunil Mattu, Charlie Holschuh, Steve Mowvley, Mike Medwid, Peter Faloon

Ladies Auxiliary: Cheryl Hagan

Chair: Sunil Mattu

Secretary: Mike Medwid

Facility: Brooke Sabourin

Regrets: Lisa Johnson, Heidi Otteson, Robert Sadee

1. Meeting called to order at 7:05 pm by Sunil Mattu, Chair
2. Approval of Agenda.

Changes made to the following agenda items:

5. Information Items  
Add Ladies Auxiliary Letter
- 6 Old Business  
Physical Site Development plan - Table  
Business Plan/Strategic Plan/Communication Strategy - Table:  
Fundraising events – Add: Show and Shine/ 18-30 Dance  
Policy Manual – Table  
Emergency Protocol and Emergency Agreements – Table  
Remembrance Day – Table
8. Cash flow- Table
9. New Business  
Add: Memberships

A motion was made by Steve Mowvley to approve the Agenda as amended.  
2<sup>nd</sup> Peter Faloon  
Unanimous  
The Chairman then declared the motion duly passed.

3. Approval of Meeting Minutes 12 February 2013  
Correction:  
8. Treasurers Report  
Removal of wording after Vote is tabled.

A motion was made by Steve Mowvley to accept the Meeting Minutes of February 12, 2013 as amended.

2<sup>nd</sup> Peter Faloon

Unanimous

2 Abstain

The Chairman then declared the motion duly passed.

#### 4. Presidents Report

Presented by Sunil Mattu

Brief discussion on Heather McCormick's background and the External Relations Committee

A motion was made by Steve Mowvley to approve the Presidents report.

2<sup>nd</sup> Mike Medwid

Unanimous

The Chairman then declared the motion duly passed.

#### 5. Information Items

- Stella George, Resignation

A motion was made by Peter Faloon to accept Stella Georges Resignation

2<sup>nd</sup> Charlie Holschuh

Unanimous

The Chairman then declared the motion duly passed.

- Vacancy of the Secretary: Mike Medwid offered to take on the role with assistance from Brooke Sabourin and Sunil.

A motion was made by Charlie Holschuh to appoint Mike Medwid to Secretary position

2<sup>nd</sup> Steve Mowvley

Unanimous

The Chairman then declared the motion duly passed.

- Ladies Auxliary Letter

See attached letter

A motion was made by Sunil Mattu to accept Cheryl Hagan as a non voting member of the Board as per the request of Ladies Auxiliary

2<sup>nd</sup> Steve Mowvley

Unanimous

The Chairman then declared the motion duly passed.

#### 6. Old Business

- Physical Site Development plan – Table  
Mike Medwid requested digital files be circulated.

- Rate Card  
See attached: two additions made  
Ladies Auxiliary exempt

If a group would like a discounted rate they must present to the board a proposal/  
budget, and discounts will be decided on a case by case basis  
A motion was made by Steve Mowvley to approve new rates for 2013  
2<sup>nd</sup> Charlie Holschuh  
Unanimous  
The Chairman then declared the motion duly passed.

- Business Plan/Strategic Plan/Communication Strategy – Table
- Fundraising events
  - Family Dance: about 15 families in attendance, made \$230 profit. Hope to do more in the future as all that attended had a great time.
  - Dine in the Creek/Taste of Bragg Creek: Huge Success, over 500 in attendance, overall everyone involved is very happy. The committee is making a list of things to improve on for next year. Date has been set for 28 February 2014 and committee formed (Charlie Holschuh, Jane Boyce, Carmen Solana, Laura Matthews, Brooke Sabourin). Charlie Holschuh to continue to spearhead this fundraiser. The Board commends Charlie Holschuh, his organizing committee, and Centre staff for their every effort to make this event the pride of Bragg Creek.
  - Show and Shine/ 18-30 Dance: Steve Mowvley is looking at both these events, will bring budget and event proposal to next meeting.
- Policy Manual – Table
- Emergency Protocol and Emergency Agreements – Table
- Remembrance Day – Table

#### 7. Executive Directors' Report

- See attached
- Brooke Sabourin reported.
- Looking for evening and weekend caretaker.

#### 8. Treasurer's Report

- See Attached
- Steve Mowvley reported: Still looking to get a handle on cash flow  
Some provincial grants are being reduced or cut. Will keep in mind as we do future budget planning  
A motion was made by Peter Faloon to accept the financials as presented.  
2<sup>nd</sup> Mike Medwid  
Unanimous  
The Chairman then declared the motion duly passed.

#### 9. New Business

- Tim Hus  
Brooke Sabourin reported: Am 1060 is jumping on board to sponsor this event. They will be promoting the event on their radio with commercial spots and ticket 'give aways'.
- Bragg Creek Days:

See attached

Board decided to market to outer lying areas and Calgary

Detailed budget to be presented at next meeting

- External Relations Committee

Sunil Mattu reported that the work of the committee continues

- Memberships: the idea of memberships automatically being given to everyone in the TOL OK0 postal code was discussed. There may be a Budget implication.

There may be an opportunity to have the cost supported by corporate sponsorship.

Motion to adjourn the meeting made Steve Mowvley.

2<sup>nd</sup> Charlie Holschuh.

Unanimous

The Chairman then declared the motion duly passed.

Meeting adjourned at 9:58 pm

Next meeting 9 April 2013.

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Sunil Mattu, President                      Date

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Mike Medwid, Secretary                      Date