

Bragg Creek Community Association
Meeting Minutes
Location: Bragg Creek Community Centre
Date: April 15 2014
Time: 7:00 p.m.

Attending: Carla Cohran, Kristyn Schmidt, Stella George, Mike Medwid (from 7:18pm), Steve Mowvley,(8:02pm - 8:37pm), Brooke Sabourin, Trevor Freeman

Absent: Peter Faloon, Rob Paterson, Dave Rupert, Jim Goldmann, Sunil Mattu

Guests: Debbie MacLean (CRPCN Community Development Facilitator),

Daniel MacMillan (Alberta Health Services Psychologist)

Randy Smith (Rocky View County Fire Chief),

Doug Bryson (Red Cross Provincial Disaster Management),

Susan MacKenzie RedCross Calgary and Area Case Worker - Disaster Management)

Chair: Kristyn Schmidt

Secretary: Stella George (please note: **actions are in bold**)

1. Call meeting to order 7:08pm

2. Approval of the Agenda

The agenda was not approved as the meeting did not meet quorum regulations.

3. Approve Minutes of March 18, 2014

The minutes of March 18 were not discussed or approved as the meeting did not meet quorum regulations.

As the meeting was not quorate and could not be considered a meeting of the Board an informal discussion with the guests followed and no BCCA matters were raised or discussed.

Notes of discussion about Spring 2014

The meeting consisted of an informal discussion with the guests.

Stella George gave an overview of the Board's discussion so far around Spring 2014 and the subsequent action planning that resulted from a meeting held on Tues March 25th.

Bragg Creek community needs were summarised as:

- communication
- community commemoration
- information and programming
- how the community integrates with the County emergency plan

Stella asked the guests what it is that the BCCA can do to support other agencies bring the community what it needs.

The roles of the guests were introduced:

A. Randy Smith - Rocky View County Fire Chief, responsible for emergency response in the county. A Director of County Services will soon be appointed.

RVC has been through a large training program for emergency preparedness. Their emergency plan is in preparation.

A local risk assessment is required - but these are expensive and are part of long term planning.

Emergency plans now have three phases: preparedness, response and recovery. The BCCCentre most likely has a role in preparedness and recovery.

RVC sees response stage as emergency services activity. During this time (72 hours) the community members should be self sustaining (water, food, medical supplies etc.).

RVC should have the process in place soon for recovery stage including needs-assessment and support. Red Cross will be a key part of the community response team - RVC and Red Cross are working on formalising a memorandum of understanding for emergency operations.

B. Doug Bryson - Red Cross Provincial Disaster Management, Susan MacKenzie RedCross Calgary and Area Case Worker - Disaster Management .

When Red Cross is involved they work in the same three phases:

1. Preparedness

The RedCross use multi-level information strategy: door to door, at BCCC, text and email sign up. Neighbourhood canvassing provides information and basics of the community plan.

Checks on current physical (material) and emotional state. Assessment of the needs of the community in terms of specific assistance in an emergency.

RedCross build municipal agreements with the county. With the county they identify suitable needs - e.g. receptions centres, support social services staff and or management. Survey the best locations for different needs in an emergency.

A local risk assessment for Bragg Creek is required.

2. Relief in the Emergency

PDAT responds. Volunteer intake and management.

PDAT can be accessed through a number of services, via the Red Cross directly and through victim services (RCMP).

3. Recovery

Immediate recovery and resilience building e.g. (financial and material help, rebuilding community and community facilities). 16 case workers in Calgary office who cover us in Bragg Creek. This can be and is (Slave Lake evidence) accessed years after the emergency

How should the Bragg Creek Community be involved in the three stages?

Red Cross can run some training events to build a local red cross support team out of the centre.

RedCross can run some emergency preparedness courses out of the centre for the Bragg Creek community. **Red Cross to contact Facility manager to arrange bookings.**

It was suggested that the BCCA appoint a community member to organise a type of information/wellness/preparedness fair in BC Community Centre - Kristyn Schmidt supported by Mike Medwid, Stella George, Carla Cochran, Steve Mowvley. Both the RedCross and Fire Chief would be actively involved in the session. **Kristyn, Stella and Carla to identify a community member. Trevor to co-ordinate setting a date.**

Daniel MacMillan and Debbie MacLean agreed to support the community member by **approaching and connecting to inter-agency community members.**

The inter-agency group (acting in Bragg Creek and Area) has mailed out to every house in the area a card of resource service numbers available to the Bragg Creek Community.

Daniel MacMillan agreed to support a debrief session for those involved in response at the centre spring 2013. **Stella to circulate an invite with information from Dan.**

Red Cross indicates there is grant money for preparedness and emergency kits and suggests BCCA should apply. **Trevor to investigate grants and apply as appropriate.**

Note: National emergency preparedness week is May 1 2014.

Next Meeting of the BCCA board is **May 20th 2014**

Other dates to note

- Chamber of Commerce board meeting is the last weds of the month.
- Casino at Century Casino April 23rd and 24th 2014
- Tunes for Trails May 24th
- Bragg Creek Days July 19th
- Banded Peak Challenge is July 26th

The meeting ended at 9:47pm