

Minute of Meeting of the Directors Bragg Creek Community Association

Tuesday September 15, 2015 7:00 PM

Attending: Mike, Kristyn, Luanne, Marci, Jim, Catherine, Stella

Regrets: Rob

1. Call meeting to order

The meeting was called to order at 7:15pm.

2. Approval of the Agenda

Motion to approve the agenda as circulated, Kristyn Schmidt. 2nd Catherine Watson. Carried

3. Approve Minutes of July 14, 2015

Motion to approve the minutes of July 14th 2015 as circulated by Marci Matthews. 2nd by Mike Medwid. Carried.

4. Rental Rates Approval

Recent changes in leasee status, changes to leasee location and the opening up of three meeting rooms has resulted in a need to change room rates.

Motion to change room rates Jim Goldmann, 2nd Marci. Carried.

5. Membership change – draft for approval at AGM

A change to the by-law for membership was discussed by the board fully for a number of options. Proposed wording for a change to the membership by-law was reviewed and agreed. **[The wording change will be advertised in the community - Luanne]** and come to the AGM for a vote. **[Kristyn will organise the arrangements for the vote with AGM volunteers].**

[Stella joined the meeting]

6. Site Improvement Drawings

Rob MacDonnell has prepared a concept drawing for the BCCA site. Mike presented the site concept drawings to the board.

Mike noted the process for community consultation:

- Display to concept diagrams in the foyer of BC Community Centre and have a process for feedback. Discussion was held as to how to create an interactive display. **[Catherine will lead the display materials]**
- Talk to each of the user groups and facilitate feedback.
- Advertise on Bragg Creek social media, encourage comments.
- Mike to represent the BCCA plan at the revitalisation meeting on Sept 30th 2015 at the Snowbird's chalet.

The playground is proposed to be the first step.

7. Playground Project

Post flood the playground must be repaired due to ground shifting. Kristyn presented options for a playground structure for the BC site. The positioning of the playground from within the trees to a high part of the site was discussed. The change in location will be considered as part of the community input to the site improvement plan.

8. AGM Preparations

The AGM is scheduled for Tuesday October 27th 2015. Notices have been posted at the community centre and will appear on social media.

The AGM will present information on:

- BCCA vision, mission and goals
- User group feedback to BCCA
- Site concept
- Playground renovation plan

- Program guide handout that lists overall numbers [Luanne]
- Financial review

[AGM slide presentation will be drafted by Kristyn] and [reviewed by the board via email - all]

9. Treasurers Report

The treasurers report was circulated to the board via email prior to the meeting.

Motion to accept treasurers report as circulated Jim Goldmann. 2nd by Marci Matthews. Carried.

10. Facility Manager Report

Luanne circulated a copy of the fall program guide. The board congratulated Luanne and Shaye for a well prepared document.

The Board suggested a showcase for the kids programs near the end of the year. **[Luanne to consider the implementation of this and bring suggestions back to new board in November.]**

a. Camp final numbers

Enrollment was maintained. Costs were managed through careful staffing. It was suggested that repeat counsellors could be rewarded next year. All camp counsellors there thanked with a card and giftcard, particularly high performers will be thanked by the Board.

b. HR Update

Further support for maintenance is required. Casual support has been appointed.

Discussion was held in camera.

11. Next Meeting – AGM – October 27, 2015

12. Adjournment at 9:05pm

Motion to adjourn by Marci Matthews. 2nd by Jim Goldmann. Carried.

Kristyn Schmidt

President BCCA

Stella George

Secretary BCCA