

Bragg Creek Community Association

Meeting Minutes

Location: Wintergreen Golf Club

Date: 16 July 2013

Time: 7:09 p.m.

Attendees: Tim Rhodes, Peter Faloon, Lisa Johnston, Sunil Mattu, Mike Medwid, Steve Mowley

Chair: Sunil Mattu

Secretary: Mike Medwid

Facility: Brooke Sabourin, Robert Sadee

Regrets: Charlie Holschuh, Heidi Otteson

Guest: Clint Docken

1. Meeting called to order at 7:09 pm by Sunil Mattu, Chair
2. Approval of Agenda
 - a. BCCA Flood Relief Fund be moved up as item 2a
 - b. Information Items be tabled
 - c. The following Old Business Updates items are tabled:
 - Vision/Mission/Beliefs
 - Emergency Protocol & Emergency Agreements
 - Remembrance Day
 - d. The following New Business items are tabled:
 - Day Care Proposal
 - BCPA User Agreement
 - Bragg Creek Community Church Lease
 - Monkey Business Lease
 - Montessori Lease Information Items be tabled
 - e. Cash Flow to be tabled

A motion was made by Tim Rhodes to approve the Agenda as amended.

2nd Lisa Johnston

Unanimous

The Chairman then declared the motion duly passed.

2a. BCCA Flood Relief Fund

Mike Medwid presented an update on the ongoing efforts to provide immediate relief to Flood victims by the Bragg Creek Relief Fund Society. The Board is satisfied that satisfactory controls are in place to ensure that monies being awarded by the Society will be appropriately allocated. Approximately \$16K had been raised to date.

There was considerable discussion as to how the BCCA would distribute funds. The Board felt it was in the best interest of the community to cooperate with the BCRFS. Once all BCRFS funds had been allocated, flood victims would be able to apply to the BCCA Flood Relief Fund for assistance. It was anticipated that the BCRFS would wind down within the week.

A motion was made by Sunil Mattu to adopt an amended application/criterion based on the BCRFS form with the following amendment: that 'BCCA Flood Relief Fund' replace BCRFS at the top and end of the form.

2nd Peter Faloon

3 Yays 3Nays The Chairman cast the deciding vote

The Chairman then declared the motion duly passed.

A motion was made by Steve Mowvely to accept ongoing applications to the BCCA Flood Relief Fund up to and including 19 August 2013 or until such time as the fund was depleted.

2nd Mike Medwid

4 Yays 2 Abstentions

The Chairman then declared the motion duly passed.

The Chairman thanked Clint Docken for his contributions. Clint Docken left the meeting.

3. Approval of Meeting Minutes 14 May 2013

A motion was made by Peter Faloon to accept the Meeting Minutes of 14 May 2013

2nd Steve Mowvley

Unanimous

The Chairman then declared the motion duly passed.

Approval of Meeting Minutes 2 July 2013

A motion was made by Peter Faloon to accept the Meeting Minutes of 2 July 2013

2nd Lisa Johnston

Unanimous

The Chairman then declared the motion duly passed.

Approval of Meeting Minutes 3 July 2013

A motion was made by Mike Medwid to accept the Meeting Minutes of 3 July 2013

2nd Sunil Mattu

Unanimous

The Chairman then declared the motion duly passed.

4. Presidents Report – presented by Sunil Mattu

A motion was made by Mike Medwid to accept the Meeting Minutes of 3 July 2013

2nd Lisa Johnston

Unanimous

The Chairman then declared the motion duly passed.

5. Old Business

- Physical Site Development Plan
 - o Robert Sadee reported that our capital grant application for the various required studies was not approved by Counsel
 - o Concern was expressed
 - o We had received reassurance and guidance from RVC staff
 - o The intention was to put the capital grant application before Counsel once again in September
- Strategic Business Plan
 - o Robert Sadee presented
 - o There was discussion and a request for feedback from the Board so that the Strategic Plan could be adopted at our next meeting
- Bragg Creek Days
 - o Peter Faloon presented
 - o Preparations for BCDays2013 were well in hand

6. Treasures Report

- Revenue/Expense Statement to y/e 30 June 2013
 - o Brooke Sabourin presented. Although we will see an Operating Surplus this year end, after amortization we will end up with a \$70 deficit. All numbers will be subject to Audit. There was discussion about amortization and how it works. On the Revenue side, we generated fewer dollars. On the Expense side, we expended more dollars. There was discussion about reorganizing the staffing allocation to be better able to focus on 'what we were good at' and 'what would generate stronger revenues'. It was noted that a number of backlogged Facility Maintenance items had been dealt with as well as the installation of new signage.
- Budget 2013/2014
 - o Brooke Sabourin presented. Discussion ensued. It was accepted that it would take a number of cycles to realize a surplus after amortization. A capable, trained, and focused staff was key to operational success.

A motion was made by Sunil Mattu to approve the amended Budget 2013/2014 with Revenues of \$502,930 and Expenses of \$577,200 (including \$100,000 in Amortization Expenses) for a projected Deficit of \$35,000.

2nd Steve Mowvley

Unanimous

The Chairman then declared the motion duly passed.

7. Next Meeting 20 August 2013

Meeting adjourned 10:32 p.m.

_____/_____
Sunil Mattu, President Date

_____/_____
Mike Medwid, Secretary Date