

Bragg Creek Community Association
Meeting Minutes
Location: Bragg Creek Community Centre
Date: Tuesday, January 20, 2015
7:00 PM

Attending: Carla Cochran (leaves at 7:26pm), Catherine Watson (joined at 7:25pm) , Jim Goldmann, Kristyn Schmidt, Luanne Murphy, Marci Matthews, Mike Medwid, Rob McDonell, Stella George.

Guests: Alvisе Doglioni-Mayer, Debbie MacLean, Jeri Kerlukes, Joan Matsusaki, Lisa Bannerman, Margaret Barclay

Absent: Darryl Stanier

Chair: Kristyn Schmidt (President)

Secretary: Stella George

AGENDA

1. Call meeting to order at 7:02pm

2. Approval of the Agenda

Reorder agenda to accommodate timescale

Item 4 - treasurer's report

item 5. town revitalisation

Item 6 - Artisans

Jim Goldmann motioned to approve agenda as Carla Cochran 2nd, Carried

3. Approve Minutes of December 16, 2014

Carla Cochran motioned to approve minutes as circulated. 2nd Mike Medwid
Carried

4. Treasurer's Report

Carla Cochran presented the treasurer's report, notable items:

- GST interest correction.
- WCB return complete.
- Charitable donations report
- Things to consider:
 - Grants
 - No grant money yet received.
 - FCSS expected and engineering grant money not received.
 - We need to identify and action grants.
 - **Operations grant application will be in to RVC by end of February [Luanne]**
 - Focus on reducing expenses and where not possible, work on pickup in revenue. Slightly better position than this time last year
 - Concerts: Barney Bentall and Beatles were profitable. FBookKing system - table to discuss next time for monthly cost. **Luanne to review options for online booking systems.**
 - Print costs /photocopying in house need to be managed.
 - Water and Septic costs are high - hook up should resolve this.
 - Electricity costs - looking for help on utility cost savings. **[Luanne to consider when we can renegotiate this.]**
 - Programming - conscious planning to set up for success in camps, either more flexible on expenses or ensure numbers.
 - Engineering study work has begun and payment for this will be managed.

Kristyn Schmidt motioned to approve treasurer's report as presented. Jim Goldmann 2nd. Carried.

5. **Town Revitalization Plan**

Margaret Barclay briefed the board on the current status of the Bragg Creek revitalization plan.

The 20 year moratorium on development in the hamlet has been lifted post water and sewage infrastructure development. Ricky View County (RVC) will be leading the revitalization plan; stakeholders for revitalization are: RVC, community, investors and business owners. An RFP to lead the planning was issued by RVC was awarded to McElhanney and Associates from Vancouver. The aim of the planning is to identify needs of Bragg Creek and define the urban planning required. The community is underdeveloped and has scope for improvement. Considerations for development include: residential mixed use and mid-size housing, commercial and industrial areas. A design review committee has been created (a request for membership application was advertised by RVC). The community consultation will continue with community groups and the community at large.

6. **Artisans**

The Artisan group's representatives came to speak to the board about the issues with the facility they experiences at the time of their November 2014 sale.

The BCCA acknowledged the distress the Artisan group experienced at the unprecedented failure of key systems in the facility and outlined how those systems are being repaired.

The Artisan's group requested to be given a refund on their annual facility rental.

A discussion around the needs of the Artisans noted needs going forward and that there is a difference between on-site staffing vs on-call staff member.

Board discussion was held IN CAMERA [**Luanne to follow up with the Artisan's group.**]

7. **Taste of Bragg Creek**

To be run Friday March 27th. Charlie indicated that RVC would help with costs for Taste of Bragg Creek. Posters and website being redesigned. [**Luanne request a budget from Charlie.**]

8. **Facility Director Report and 2015 Calendar**

1884 people in building in December 2014. 285 people accessing the rink in December 2014.

Volunteer appreciation night March 3rd 6-8pm. All community groups will be invited to participate. The aim is to create a volunteer network.

[Stella provide community groups list to the centre staff.]

- Granting information for camps as well as staff costs were identified.
- Rink proposal.
- Bragg Creek Days :
 - Friday night movies
 - Saturday - parade, pub, midway, talent stage
 - Sunday - show and shine - ride for sight.
- Status report of facility - see attached report.
 - Roof top heating project completed.
 - Community still looking for a 2nd custodial person.
 - Renovation of room - minimal cost as the flood had been caught in a timely way.
 - Stage renovations - BCPA helped renovate curtains. Thank you.
 - Light replacement completed.
 - **[Sewer and water hook-up - Luanne review of information for next meeting.]**

9. Booking System

[Luanne to review the system and work out if its a good system to stick with on a monthly basis for next meeting]

10. Membership

The BookKing system is capable of point of purchase annual renewal.

Once the fate of BookKing is decided the board will reconsider the mechanism of membership at February meeting.

11. Rental Rates Approval

The board reviewed rental rates for inclusion in policy documentation.

The rates are kept as low as possible for community use. The proposed rates have had a positive treasurer review.

Stella George motioned to approve rental rates as proposed effective as Jan 20 2015. Catherine Watson 2nd. Carried.

12. Committee Goals

[Board working meeting - integrated planning Feb 3rd 2015 7pm at community centre ALL Board Members]

[Each committee to pull together how their goals link to vision and mission and a SWOT to bring to the meeting.]

13. New Business

Chamber of Commerce update from Lisa Bannerman. Door to door survey with Bragg Creek businesses (both store front and non store front) results will be presented at the next chamber meeting is Jan 21st.

Debbie MacLean requested that the Bragg Creek and Area wellness committee would like to present the board with the findings of the door to door survey at the February meeting. The Board welcomes this presentation.

14. Next Meeting - February 17, 2015

15. Adjournment

Motion to Adjourn at 9:09pm by Mike Medwid. Marci Matthews 2nd. Carried

Kristyn Schmidt

BCCA President

Date:

Stella George

BCCA Secretary

Date: