

Bragg Creek Community Association  
Meeting Minutes  
Location: Bragg Creek Community Centre  
Date: 19 November 2013  
Time: 7:00 p.m.

Attendees: Peter Faloon, Mike Medwid, Steve Mowvley, Rob Paterson, Jim Goldmann, David Rupert, Kristyn Schmidt, Stella George, Sunil Mattu (Past President),

Facility: Brooke Sabourin

Guests: Chris McLachlan (High Country News), Liz Breakey (Councilor) and Debbie Maclean (Healthy Communities)

Chair: Kristyn Schmidt  
Secretary: Mike Medwid

1. Meeting called to order at 7:09 pm by Kristyn Schmidt, Chair
2. Approval of Agenda

A motion was made by Kristyn Schmidt to approve the Agenda.  
2<sup>nd</sup> Peter Faloon  
Unanimous  
The Chairman then declared the motion duly passed.

3. Approval of Meeting Minutes Oct 15, 2013

A motion was made by Kristyn Schmidt to accept the Meeting Minutes of Oct 15, 2013  
2<sup>nd</sup> Peter Faloon  
4 in favour  
4 abstentions - not present at the October meeting.  
The Chairman declared the motion duly passed.

4. President's Report – presented by Kristyn Schmidt see High Country News article November 2013.

A motion was made by Dave Rupert to accept the President's Report  
2<sup>nd</sup> Mike Medwid  
Unanimous  
The Chairman then declared the motion duly passed.

5. Treasurer's Report

- 5.1 Revenue/Expense Statement to Oct 31, 2013

Brooke Sabourin presented. Brooke compared Oct 31 2013 to YTD Oct 31 2012 and presented a budget for 2013/14

- 5.2 Budget 2013/2014

Brooke Sabourin presented. Revenues of \$502,930 and Expenses of \$437,200 for a projected surplus of \$65,730. Discussion ensued. Discussion included hiring a local Treasurer. At the next meeting **a list of potential treasurer candidates will be presented. Mike, Kristyn and any other director who knows someone who could fill this vacancy should bring it to the next BCCA meeting. Brooke will prepare a job description for this part time position.** Also discussed the upcoming Barney Bental concert. This is a BCCA event and the monies go to the BCCA revenues. It appears the tickets are almost sold out. (applause for Brooke)

A motion was made by David Rupert to accept recent financials Oct 2013 as presented -

2<sup>nd</sup> Kristyn Schmidt

Unanimous

The Chairman then declared the motion duly passed.

6. Facility Report - presented by Brooke Sabourin; included improvements for advertising BCCA events.
7. Elves Anonymous. An event at the Bragg Creek Steak pit raised \$6426 and the owner Dick Kootsier agreed to match the funds. Moved that Kristyn , Joanne Taylor (representative from the Bragg Creek Relief Flood Society) Sylvia Gibson will form a committee use the "Steak Pit" funds to create Christmas in Box for those families in need. Kristyn will open a separate "BCCA Elves Anonymous Steak Pit Fund "account at the ATB and no additional funds will be accepted.

Moved by Kristyn Schmidt seconded by Peter Faloon Unanimous.

8. High Country News: Chris McLachlan presented a short history of the High Country News from community newsletter which she took on in 1990 to a 10,000 house distribution today. Chris considers it a community publication and as such it is delivered free and is exempt to junk mail restrictions by Canada Post. The BCCA has access (free) to advertise events, announcements, fundraising. She welcomes a column for the BCCA president and would also welcome one from the program co-ordinator. The deadline is 2 weeks before the second weds of the month, deadlines are printed on page 3 of the paper. **BCCA is to schedule HCN in its communication strategy.**
9. Liz Breakey MD Rocky View Councillor presented an update on local activity. Her report covered:
  - Hiring of RVC Fire Chief. The new fire chief will also be responsible for emergency county planning.
  - Appointment of Rob Everett as Flood Assistance Co-ordinator for Div 1.
  - Local Improvement Levy deadline has been reached. Decision notification should appear shortly.
  - Pipeline hookups are underway in Bragg Creek.
  - Flood Mitigation and river bank armoring plans.
  - Census 2013 including Bragg Creek demographics is available for view.

- Councilor's Town Hall being planned for beginning of December. Topics to be included are Flood Mitigation plans and actions and an introduction to the new Fire Chief.
- Local workshops:
  - RVC is hosting a healthy wells workshop. Nov 26.
  - Flood Relief paperwork meetings in Late Nov and Dec.
  - Bow River Basin Council will discuss flood mitigation plans.

Questions were also raised around an emergency access/egress. Alberta transport has changed road allowances and the ring road/land transfer agreement has made this discussion more difficult to resolve. RVC are taking action.

#### 10. Chamber of Commerce Report

An email statement from Lisa Bannerman, community liaison, Bragg Creek Chamber of Commerce, offered support for community groups including BCCA in promoting and resourcing their activities.

#### 11. School Trustee Report provided by Helen Clease (403-949-7095) was distributed to the attendees. Copy is on file. Public meetings are first and third Thursday of the month 10am.

Main points:

- Student growth – 956 students as of Sept 30 2013. School populations in our area: SCHS 659, SMS 562, EVE 602, BP 305.
- 2012/13 accountability measures,
- new superintendent, Don Hoiium effective Jan 1 2014.
- Nov 21 was a joint school board council meeting discussed new report card proposal.
- Policy review – see RVC website policy under review for details.
- RVC Replay is rocky view weekly online newsletter.

#### 12. Insurance for Little School House

Kristyn Schmidt reports LSH experienced sewer backup not flooding spring 2013. A \$5K deductible must be paid under our RVC facility insurance plan. Details of the RVC insurance plan were not readily available to BCCA on request, further requests will be made. **The use of RVC plan opposed to the Federation of Calgary Communities insurance plan will be discussed at the next board meeting. Additionally, details of our liability insurance will be provided to board members by Dec board meeting.**

#### 13. Strategic Plan Update

Peter Faloon gave an update on the Strategic Plan stating it is a living document that guides BCCA. The plan was created by Brooke Sabourin (Facility Manager), Robert Sadee (Executive Director), and Tim Rhodes (Director). A review period for the plan has not yet been defined. **The strategic plan will be emailed to all board members before Dec meeting. Stella George requested the plan be scheduled for review at a coming board meeting.**

14. Redevelopment Plan Update

Mike gave an update to Physical Site Development Plan. No work or planning can happen until Geotechnical and ground water studies have been completed. The studies will be in the region of \$100K. **A grant application for half of these funds for geotechnical and ground water studies will be revised and submitted to RVC. Mike will provide additional bids for this work.** The *Community* will then decide how to populate the area around the BCCA site. A "Town Centre" was discussed as being high on the site development agenda.

15. Flood Support Update

Brooke gave an update on the Flood Relief funds. \$1820 were incorrectly placed in BCCA account and remain to be distributed. The collected funds were distributed. Tax receipts have been distributed.

16. Staff/ Board Christmas Party

Kristyn moved and Rob Paterson seconded a motion for the BCCA to spend up to \$500 for a Christmas party on December 21, 2013. **Brooke will make arrangements for the Christmas Party.** The invitation is an 18 year old plus event and extended to the board, day camp persons, staff and key volunteers and their spouses/ significant others.

17. New Business

- A. RVC West Recreation Board is seeking a community representative, an advertisement will be posted shortly by RVC.
- B. Debbie Maclean introduced herself to the board as Calgary Rural Primary Care Network Community Development Facilitator for Bragg Creek, Redwood Meadows & Area, a community wellness initiative part of by Alberta government's "Alberta's Strategic Approach to Wellness". She invited board members to a day long workshop Building Healthy Communities Now on Wednesday January 15, 2014 run by
- C. Charlie Holschuh's term as director completed at the October AGM. Charlie is not re-standing but will continue to lead Taste of Bragg Creek event. Thank you for your time as director Charlie.
- D. Request for Remembrance Day to be brought under BCCA umbrella will be considered at Jan 2014 board meeting.**

18. Next Meeting – Dec 17 2013, 7pm

19. Adjournment motion Kristyn Schmidt

Seconded Dave Rupert

Unanimous

Meeting adjourned 8:40 p.m.

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Kristyn Schmidt, President    Date

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Mike Medwid, Secretary    Date