

MINUTES
Meeting of the Directors of Bragg Creek Community Association
At Bragg Creek Centre
Tuesday, October 18th, 2016
7:00 PM

Present: Mike Medwid, Stella George, Ron Catchick , Dave Rupert, Megan Keyser Bishop, Kristyn Schmidt, Catherine Watson (joined at 8:10pm)
Absent:, Rob McDonnell, Trish Gizen,
Guests: Luanne Murphy, Deb McLaren, Sam Harder

Chair: Mike
Secretary: Stella

1. Call meeting to order at 7:08 pm

2. Approval of the Agenda

Dave Rupert requests to add rink group update to the playground and site update item.

Deb asks for wellness update – provided before facility manager update – item 4.

Megan Keyser Bishop moved to accept the agenda as amended , Kristyn Schmidt 2nd. Carried

3. Minutes of September 13th, 2016 approved by email

Mike Medwid moves to approve minutes as circulated, 2nd Stella George. Carried.

4. Wellness update

Deb MacLean provided a community update. Deb had met with Carol Stark, the facilitator for revitalization group – Deb recommends that the BCCA join the revitalization group and she suggested the revitalization group connect with BCCA especially at the BCCA AGM.

Mike Medwid updated the group that a common letter to the Minister for the Environment and RVCCounty, had been sent from BCCA and Bragg Creek Chamber, revitalization group and Councilor Breakey in regards to support for flood mitigation for Bragg Creek. **[Mike will provide copy of the letter to the board]**

Dave Rupert pointed the board to a recent report from University of Calgary in regards to the common activities of community associations. **[Stella to circulate link to the board]**

5. Facility Manager update: (10 minutes)

Luanne presented the facility managers report as circulated.

'Tom' the bear (7ft carved wooden) is nearly ready and will be positioned close to the playpark.

There have been some issues with BookKing system not sending automated reminders on membership – it was noted this was one of the reasons this system was purchased and the ability to automate supported the by-law change last year. **[Membership renewals must be checked monthly by staff until Booking is clear about automatic reminders are in place. Luanne]**

6. Rink, playground and site update (5 minutes)

The rink group has added a third person to their membership, they met and suggested amendments to the proposed agreement. Dave Rupert and Trisha Gizen will talk to the rink group again and intend to bring a final agreement to the board meeting in November.

[Inventory of rink maintenance equipment will be provided to rink group. Luanne]

Bragg Creek Hockey has suggested a tournament which will need access to Bragg Creek rink. Financial benefits to be determined. Catherine Watson and Luanne are in discussion.

Kristyn reported that the playground reports are all complete to the funders.

[Kristyn will approach the two site preparation organisations for detailed information about overages. This will come back to the board in November.]

7. Treasurer's report (15 minutes)

Ron Catchick presented the treasurer's report as circulated.

Note one correction (typo) to figures 140K should read 50K.

Ron Catchick noted Luanne has done a great job of curtailing expenses and the board noted this must continue.

Stella George asked if we can review impact of carbon tax on the facility – Mike Medwid asked **[Luanne let's look at programs to help defer costs.]**

Dave Rupert moved to accept the treasurer's report as amended Kristyn Schmidt 2nd. Carried.

8. AGM strategy, recruitment and positions (15 minutes)

Mike reviewed the board positions continuing and open.

Mike reviewed the circulated AGM agenda.

[Luanne to contact Ladies Auxiliary for their presentation at AGM.]

9. Site Occupancy Agreement

RVC new land lease agreement and the maintenance on the RVC owned municipal portion of the BCCA site – **[ALL - lease to be reviewed by the board and any comments forwarded to Mike for review with RVC.]**

10. Summary of committee goals

Stella George provided a summary of the main achievements for the last year and the goal for this coming year is to bring the centre on an even keel. This information will be provided at the AGM.

11. Next meeting AGM October 25, 2016, and board meeting October 25th 2016, following AGM.

12. Adjournment

Dave Rupert moved to adjourn meeting at 8:25pm. Ron Catchick seconded. Carried.

President BCCA

Secretary BCCA