

MINUTES
Meeting of the Directors of Bragg Creek Community Association
At Bragg Creek Centre
Tuesday, July 12th, 2016
7:00 PM

Present: Mike Medwid, Stella George, Ron Catchick (until 7:26pm), Dave Rupert, Trish Gizen

Absent: Kristyn Schmidt, Rob McDonnell, Megan Keyser Bishop, Catherine Watson

Guests: Luanne Murphy, Deb MacLean

Chair: Mike

Secretary: Stella

1. Call meeting to order at 7:07pm

2. Approval of the Agenda

Amended:

Minutes for approval are June 21st2016

Treasurer's report moved from item 12 to item 4 and named budget proposal and numbering adjusted.

Items tabled:

- by-laws
- AGM strategy
- Playground opening

In camera session added

Move to accept the agenda as amended by Dave Rupert . 2nd Trisha Gizen.
Carried.

3. Minutes of June 21st, 2016

Move to accept minutes of June 21st 2016 as circulated by Dave Rupert
2nd Trisha Gizen. Carried.

4. Treasurer's budget proposal

Proposal reflects that the BCCA will be expecting lower revenue this year as the issues this year make break even hard to achieve.

[Ron leaves meeting 7:26pm – quorum now not met.]

5. Facility Manager update

Sign up sheet for Bragg Creek Days was circulated.

Luanne presented the facility managers report.

Irrigation system has been installed.
Landscaping will be completed next week. RVC need to inspect the playground – Luanne organizing the inspection.

Fire suppression tests are underway, more fixes are required before sign off will be given.

Fire panel to be replaced – two quotes in region \$8,000.
Kitchen fire suppression to be addressed \$5000. This is required for kitchen rental to begin again.

Meeting rooms to be completed by August, and rentals to restart.

Proposal to accommodate an outreach and resource room of support services in the building. This could include similar services to Cochrane: FCSS, Parent link, AHS, PCN, RCMP, Boys and Girls Club etc. Funding could be secured to make the small changes to the building to allow a resource room to be accessed from main hallway. **[Luanne and Deb to coordinate funding and operations].**

6. Playground and site update

Gravel in place. Grass to be seeded and fenced off – rain dependent.
Back area to be fenced.
Opening for Bragg Creek Days.

7. Flooring

Dance flooring has been agreed. The floor can be removed at the times needed.
Gym floor and stage floor have been selected – choice has been informed by donation of time from interior designer. (who volunteered her time – thank you!)

8. Bragg Creek Days

Sponsorships being sought.
Market place and parade submissions are coming in.

Visuals the site development were reviewed. **[Mike will have 6 large (2'x2') visual boards created.] [Mike will create two acknowledgement picture board with recognition so far using information created for HCN].** Post boards will be fixed to the fence. For back of site and acknowledgement at front. **[Stella will create a text based board and circulate to board and Mike.]** A large board will list - Fundraising for: project names and target fund value. Seeking donations in kind.
[Stella to approach Kristyn, Cath and Meg about creating fundraising activities]

9. AGM strategy, recruitment, Succession planning

AGM planning – tabled to September meeting.

Need to replace Treasurer and Secretary – look for candidates.

10. By-law amendments proposal – discussion of areas for change by email.– decision on wording tabled to September meeting

11. Fundraising proposal -

Fundraising strategy discussed.

A total small fundraising total should be set.

Bragg Creek Days fundraising activities are important immediately– see above.

Local Business donations are important immediately.

12. Playground grand opening plan - tabled

13. Next meeting September 13th 2016, AGM October 25th 2016, board meeting after AGM Oct 25th 2016.

14. Adjournment

Meeting adjourned at 8:57pm – no motion could be made as quorum not met.