

MINUTES
Meeting of the Directors of Bragg Creek Community Association
At Bragg Creek Centre
Tuesday, June 21st, 2016
7:00 PM

Present: Mike Medwid, Stella George, Ron Catchick, Dave Rupert, Trish Gizen
Absent: Kristyn Schmidt, Rob McDonnell, Megan Keyser Bishop, Catherine Watson
Guests: Luanne Murphy, Peter Van Thiel, Deb MacLean

Chair: Mike
Secretary: Stella

1. Call meeting to order at 7:11pm

2. Approval of the Agenda

As amended: wellness update added as item 4, Fundraising added as item 9.

Move to accept the agenda as amended by Dave Rupert, 2nd Trisha Gizen
Carried

3. Minutes of May 24th, 2016 approved by email

Move to accept minutes of May 24th 2016 as circulated. Dave Rupert, 2nd Ron Catchick. Carried

4. Guest update – wellness committee

Deb MacLean confirms that Eric Howey's community mental health position has been extended for a year – she thanks the board and other letter writers for their support.

5. Facility Manager update

Camp in the Creek Co-ordinator appointed (Mike Kary) and counsellors hired. Enrolment is underway. Camps start July 4th.

Fire suppression is completed as it is a repair. RVC has however requested a permit be obtained (this is not normal process for Calgary city requirement).

Centre renovation by Syncon can begin as soon as RVC issues the permit.

RVC risk assessment request has been acted on by Luanne as RVC has no template to follow.

[Insurance options will be reviewed and brought back to the board. Luanne]

Luanne is consulting to determine whether an infra-red scan of the building is required or whether a typical check is needed.

The board discussed shredding request. Dave Rupert moves that Lori Piercy may shred Bank statements, booking invoices and payables prior to 2006. 2nd Ron Catchick. Carried.

**Recreate the Creek will weed and add chip to the front beds.
Travis will varnish the sign.**

6. Playground and site update

Playground

580 hours, 119 volunteer positions filled. All volunteers are recognized for their valuable contribution.

The board congratulates Catherine and Kristyn for their leadership and work on the playground project.

A grand opening for the playground with funders will be organized.

Site Update

[Mike will contact the cenotaph group regarding the site changes and their plans for the cenotaph.]

The board discussed the advertising of future plans for the site areas that will undergo future development and beautification.

[Mike will work with Scope to gain site visualizations and create longer term advertising board]

Building update

Discussion around timing for creation of a multi-use stage space.

[Luanne's building renovation items will be costed out by Syncon and prioritized - Luanne]

7. Meeting room floor and gym floor selection

Peter Van Thiel presents a brief plan to the board for developing a dance location within the community centre. Peter is proposing that a dance flooring with an all use topper is put in two of the meeting rooms with wall mirrors that are curtained when not in use.

The board is supportive of including dance in our programming.

Stella George, moves that dance programming is provided at the community centre with necessary building changes as discussed conditional on 1. Luanne verifies that new revenue model improves centre revenue and supports BCCA mission, 2. Peter ensures his revenue model is acceptable and rental agreement is established,

3. installations of flooring and mirrors, are funded by Peter Van Thiel., and other necessary changes will be negotiated with BCCA and meet all RVC and fire and safety regulations. 2nd Dave Rupert.

[Luanne and Peter will be investigate options and establish a way forward.]

[Trisha and Luanne will select gym flooring for Syncon.]

8. Treasurers and cash flow forecasts

Ron Catchick presented the treasurer's report to the board as circulated.

Ron confirms to the board that the advanced paid \$170,000 from RVC (in error) has been placed in a separate investment and will not be used until conditions are RVC met.

From cashflow perspective BCCA needs to find external funding as a priority.

9. Fundraising

The board recognises that it needs to find some community members with direct fundraising experience as special board advisors.

[Trisha and Stella will meet to determine a game plan to move this forward.]

CBC Do Crew Go Fund me page is an option, Special sponsors, Sponsor organization were all discussed as options.

10. Bragg Creek Days

All progressing well. Stampede stage secured and bands lined up. Fundraising is an important component.

11. Outdoor Potty (request by tennis club)

The board discusses the need for a potty on site. **[Mike to liaise with tennis club around shared costs and move this project forward]**

12. Next meeting July 12th, 2016

13. Adjournment

Motion to adjourn Trish Gizen, 2nd Ron Catchick. Carried.
(Meeting adjournment time not noted.)