

**Minutes**  
**Meeting of the Directors**  
**Bragg Creek Community Association**  
**Tuesday, March 15th, 2016**  
**7:00 PM**

Attending: Mike Medwid, Stella George, Catherine Watson, Megan Keyser Bishop,  
Luanne Murphy, Dave Rupert, Ron Catchick, Trisha Gizen  
Guests: Deb MacLean, Terry Zimmer  
Not attending: Rob McDonell, Kristyn Schmidt,  
Chair: Mike Medwid  
Secretary: Stella George

**1. Call meeting to order**

Meeting called to order at 7:08pm

**2. Approval of the Agenda**

Amendment to agenda:

Wellness committee update as part of item 4.

Staffing point will be added as Item 8 (this matter will be in camera).

Motion to agenda as amended Dave Rupert. Megan Keyser Bishop 2<sup>nd</sup>  
Carried.

**3. Minutes of February 23, 2016 approved by email**

Small amendment to the fire suppression quote figure.

Motion to approve as amend Trisha Gizen (?), Megan Keyser Bishop 2<sup>nd</sup>  
Carried.

**4. Guest**

**a. Hockey Rink, Terry Zimmer**

The board welcomes Terry to the meeting as a representative of  
rink use in Bragg Creek.

A proposal to fellow members of the board (circulated by email)  
that rink stays in place for 2016/17 winter is acceptable to the  
board and Terry.

The months the rink is not in use it will be used as overflow  
parking space with the removal of some boards.

In the future, if Tennis relocates, there would an option to locate  
the rink to the shade and then open the front of the site to more  
beautification and development.

Terry recognizes an ebb and flow in use of the rink. The board  
highlights that the planned changes take place over a number of

years and to be in benefit to all user groups of the community centre.

In an attempt to further examine communication in Bragg Creek, the board asked Terry how consultation could be improved. Terry asked that formal notice of changes to the rink be added to the website by BCCA – the board agrees. The board requests that Terry also put our public communication to address miscommunications by a letter in the High Country News (deadline March 28<sup>th</sup>)

[David Foster joins the meeting]

**b. Wellness Committee**

Deb reported: Mary Stacey, grant writer, met with Luanne and Deb and proposes the idea of looking for funding for a part time volunteer co-ordinator to build the volunteer base.

Motion to support Deb in applying for funding to engage the grant writer on behalf of BCCA (the purpose of the grant writer would be to seek and complete a grant application for volunteer coordinator) by Catherine Watson. 2nd Dave Rupert. Carried.

For information: Calgary Rural Care primary care network will provide a website link for BCCA on its website.

**5. Facility Manager update: fire suppression work and General Contractor bids in from insurance**

Luanne presented the facility managers report.

The spring program will be in school backpacks program.

Taste of Bragg Creek will not be donating to BCCA.

Fire Suppression repair will take around 1 month to complete. The work is expected to start March 17<sup>th</sup>.

Bids have been received for the renovations and selection will take place as soon as possible.

March 23<sup>rd</sup> 5pm for operational grant application presentation. Luanne, Mike and Dave will attend.

The board thanks Luanne and the centre staff for their continued great service to the community.

**6. Playground and site update**

**a. Playground**

The board toured the playground site with assistance from David Foster. The site will be marked out on the ground and be considered at the next meeting. SCOPE will be approached to adjust the visualization diagram. RVC has been approached for permitting.

June 15-18<sup>th</sup> is scheduled as the install date. **[Catherine is working on advertising for support and assistance. Catherine will approach volunteers.]**

**b. Site update**

Ten bids general contractor bids were received. The general contractor bids will be reviewed against criteria considered by the board. **[The steering committee will review all bids and consult with experts to bring a recommendation of general contractor to the next board meeting and by email for information.]**

**7. Treasurer's report**

Ron Catchick presented the treasurer's report as circulated. Although BCCA finances are weathering the storm well, it is clear fundraising will be an important part of the year for the BCCA. **[Luanne book fundraiser consultation- will happen after May]**

Motion to accept the treasurers' report as presented, Trisha Gizen. 2<sup>nd</sup> Dave Rupert. Carried

**8. Staffing (in camera)**

**9. Next meeting March 29<sup>th</sup> or April 5<sup>th</sup>, 2016?**

Next meeting is April 5<sup>th</sup> 2016.

**10. Adjournment**

Motion to adjourn at 9:07pm Dave Rupert, 2<sup>nd</sup> Ron Catchick. Carried.

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President – Mike Medwid

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Secretary- Stella George