

MINUTES

**Bragg Creek Community Association
Meeting of the Board of Directors
November 22, 2016 at 7:00 p.m.
Bragg Creek Community Centre**

Present:

Mike Medwid	Megan Keyser	David Rupert
Nigel Radwell	Kelsey Baldwin	Stella George
Sam Harder	Laura Matthews	Lisa Johnston
Kristyn Schmidt	Shaye Radford	Trisha Gizen (arrived at 7:19 p.m.)

Guests:

Luanne Murphy

1. Call Meeting to Order

Meeting called to order by Mike Medwid at 7:01 p.m.

2. Approval of the Agenda

Motion to accept the agenda as circulated by Dave Rupert.

Seconded by Megan Keyser.

Carried.

3. Approval of Minutes of October 16, 2016

Motion to accept the minutes of the October 16, 2016 Board of Directors meeting as circulated by Kristyn Schmidt.

Seconded by Sam Harder.

Carried.

4. Welcome New Board

Mike Medwid thanked everyone for “stepping up”.

Board meetings will be held once per month and completed in a timely fashion.

5. Review Vision, Mission, Code of Conduct, and 2016/2017 Objectives

Mike Medwid reviewed the Board’s vision, mission, guiding principles, objectives, and committee goals that were set out in 2014.

He suggested that we identify the needs and goals for the upcoming year and assign new board members to committees.

6. Board Member Roles and Bubble Diagram

Stella George reviewed the roles that need to be filled on the bubble diagram.

Executive members have been evenly distributed amongst the committees.

Now we need directors to determine where they would like to help out.

Community members can also assist with these tasks.

Board members volunteered for committees as follows:

Finance:

- Kristyn Schmidt (executive)
- Megan Keyser

Facility Care and Improvement:

- Stella George (executive)
- Sam Harder
- Kelsey Baldwin

Program and Events:

- David Rupert (executive)
- Lisa Johnston
- Laura Matthews

Community Engagement:

- Trisha Gizen (executive)
- Nigel Radwell
- Shaye Radford

Bylaws:

- Trisha Gizen
- David Rupert
- Megan Keyser

[Action Item: All committees prepare to discuss their goals at December 13, 2016 meeting]

7. Community Group Liaisons/Building Community Engagement

Board members volunteered to act as liaisons for community groups as follows:

- Rink Committee – Kelsey Baldwin
- Ladies Auxiliary – Laura Matthews
- Bragg Creek Community Church – Sam Harder
- Bragg Creek Chamber of Commerce – Nigel Radwell
- Bragg Creek Artisans – Stella George
- Junior Forest Wardens – Lisa Johnston
- Acrobatics/Dance – Meg Keyser
- Redwood Meadows Community Association – Luanne Murphy
- Snowbirds – Laura Matthews
- Banded Peak School – Trisha Gizen

- Little Schoolhouse – Kristyn Schmidt
- Bragg Creek Performing Arts – TBD pending their restructuring

8. Facility Manager Update

Luanne Murphy discussed the Facility Director Report as circulated.

In addition, the following items were discussed:

Statue: The gentleman who created the wood bear statue for the park has requested a concrete base for the statue.

David Rupert noted he could have concrete donated but not until the spring.

[Luanne will ask that the statue be placed in another location at the BCCA for now and we will move it to the park in the spring once the concrete base is available.]

Resource Office: Stella George was contacted by an individual from FSCC who would like to attend at one of our meetings regarding the use of the room.

[Stella will invite her to our board meeting in December.]

Upcoming events: February 11, 2017 has been tentatively booked for a BCCA fundraiser. No plans for this fundraiser have been made beyond setting the date.

Lawsuit: We received a Statement of Claim today from our counsel.

Our insurance company has brought a subrogated claim on behalf of the BCCA. We are suing Tyco who serviced the BCCA fire suppression system.

9. Treasurer's Report

The Treasurer's Report could not be presented as Lori Piercy's computer crashed. Kristyn Schmidt hopes to circulate the report via email.

10. Timing of Meetings

[Action Item: All board members look at tentative meeting dates set out at October 16, 2016 meeting and check their availability on these dates]

11. Next Meeting December 13, 2016

Date confirmed.

12. Other Business

Shaye Radford noted that Charlie has stepped down from his leadership role with Taste of Bragg Creek and they are looking for individuals to help out. It was suggested that local restaurants be approached to see if they are interested in assisting.

[Shaye Radford and Lisa Johnston will contact restaurants about helping out.]

Stella George noted that the Marigold Library Group was approached years ago about bringing a library to Bragg Creek but this did not take place. Recently, the Cochrane Library expressed an interest in establishing a satellite library in Bragg Creek and asked whether a representative from the library could be invited to our next meeting.

[Stella will extend an invitation to our December meeting.]

Stella noted that the Wellness Committee applied for and received grant funding but needed a community group to manage the fund for them. The BCCA agreed to do so. The Wellness Committee thanked the BCCA for helping out with this.

There was a discussion regarding whether the group established to manage the ice rink should be a BCCA committee or a separate community group. This discussion was tabled to our next meeting.

13. Adjournment

Motion to adjourn the meeting by David Rupert at 8:30 p.m.

Seconded by Kelsey Baldwin.

Carried.